

Criminal record self-declaration

Congratulations on being shortlisted for a position at our school. Please return this disclosure to the school at least one day prior to your interview in a envelope marked confidential. If we do not receive your completed declaration, the school reserves the right to withdraw the offer of interview.

All the information provided on this form will be treated as confidential and managed in accordance with the Data Protection Act 2018 and the UK GDPR.

Post applied for and school:		Date:	
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Surname:	
Forename(s):	
Previous name(s) (if any):	
Preferred title:	
Date of birth:	
National insurance number:	
Teacher reference number (if applicable):	
Date qualified teacher status (QTS) achieved (if applicable):	

The school is committed to safeguarding and promoting the welfare of children, and we expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974 – pre-employment checks will be carried out, references will be sought, and successful candidates will be subject to an enhanced DBS check and other relevant checks with statutory bodies.

As you have been shortlisted, you are required to declare any relevant convictions, adult cautions or other matters which may affect your suitability to work with children. As a result of amendments to the Rehabilitation of Offenders Act 1974 (exceptions order 1975) in 2013 and 2020, some minor offences

are now protected (filtered) and do not need to be disclosed – these offences will also not be taken into account by the school.

If you are unsure about whether you should disclose criminal information, you should seek legal advice. There are also organisations who are able to offer free impartial advice, including Nacro (<https://www.nacro.org.uk/>) and Unlock (<http://hub.unlock.org.uk/contact/>). You can also read the Department for Education’s guidance on filtering via this link: <https://www.gov.uk/government/publications/dbs-filtering-guidance/dbs-filtering-guide>.

Self-declaration

Please tick the answer applicable to you and provide further information if prompted.

Do you have any convictions or adult cautions that are unspent?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details here:	
Do you have any other convictions or cautions that would not be filtered?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details here:	
Are you included on the DBS children’s barred list?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details here:	
[Teaching posts only] Are you, or have you ever been, prohibited from teaching by the TRA or sanctioned by the GTCE?	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
If yes, please provide details here:	

<p>[Management positions in independent schools and academies only] Have you been prohibited from management of an independent school (section 128 direction)?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/></p>
<p>If yes, please provide details here:</p>	
<p>Have you lived or worked outside the UK for more than three months in the last five years?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, please provide details here:</p>	
<p>Are you subject to any sanctions related to work with children in any country outside the UK?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, please provide details here:</p>	
<p>Have you ever been known to any children's services department or to the police as being a risk or potential risk to children?</p>	
<p>If yes, please provide details here</p>	
<p>[Applicants for posts in early years or later years childcare (wraparound care) only] The Disqualification under the Childcare Act 2006 Regulations 2018 state that anyone employed to care for children in early years (children under the age of five) or later years (wraparound care for children under the age of eight) is disqualified from that work if they meet certain criteria. These criteria include (this is not an exhaustive list):</p> <ul style="list-style-type: none"> • Certain serious criminal offences. • Court orders relating to the care of your own child. 	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

- Being prohibited from private fostering.

Do you have any reason to believe you are disqualified from working in childcare?

If yes, please contact us for more information on the Regulations.

Please read and complete the following declaration:

I declare that all the information I have provided in this disclosure is full and correct at the time of application and that I have not omitted anything that could be relevant to the appointment of someone who will work with children. I understand that the recruitment panel may be made aware of any relevant information that I have disclosed in order to discuss the matter(s) with me as part of the recruitment process and that, if my application is successful, a risk assessment of the disclosed information will be held securely on my personnel file. I understand that the declaration of a criminal record will not necessarily prevent me from being offered this role.

Signature:

Date:

Please note that, if you are unsuccessful, this disclosure form will be securely destroyed in accordance with the Data Protection Act 2018 and the UK GDPR.