



King's Academy **Easthampstead Park**

It takes a whole community to raise a child.

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8th November 2024

Dear Parents/Carers

Early School Closure - Monday 18th November 2024

I am writing to notify you of arrangements for Monday 18th November - a half-day INSET day.

Each academic year, 5 days are allocated to schools as INSET days for teacher training. In 2024-25, we have taken the decision to cut one of these INSET days into two halves, with a half-day INSET taking place on the afternoon of Monday 18th November 2024, and a half-day INSET taking place on Monday 10th March 2025. This is to maximise the teaching opportunity for students and to provide teaching staff with two opportunities to update their training.

As a result, on both of these days, students will attend school for the morning session, but will finish at 12.15pm. It is important that parents support the need to maintain good attendance on both these days as lessons will follow the normal curriculum plan.

School day timings for Monday 18th November will be as follows:

Roll call	8.40-8.50 (students will not have prep time)
Period 1	8.50-9.50
Period 2	9.50-10.50
Break	10.50-11.20
Period 3	11.20-12.10
PM registration	12.10-12.15 (with tutors)
Students dismissed	Students will be dismissed by their tutors at 12.15 pm

On the afternoon of Monday 18th November, teachers will be undertaking training focused on teaching reading, and how to effectively support their students to successfully access complex texts. As a result, all teachers will be unavailable at this time.

Thank you for your support.

Yours sincerely

Mr M Hall
Deputy Headteacher



Ringmead, Bracknell, Berkshire, RG12 8FS
Tel: 01344 304567
info@kgaeasthampstead.uk
Headteacher: Mrs Liz Cook MA, BA(Hons) FCCT