



King's Academy Easthampstead Park

It takes a whole community to raise a child.

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23 September 2024

Dear Parents/Carers

Year 7 Virtual Meet the Tutor evening - Wednesday 2 October 2024 – 3.30pm – 5.30pm

We are delighted to share that our Year 7 students have made a fantastic start to their secondary school journey and they are adapting well to the new challenges of 'big school'.

We would like to invite you to meet your child's tutor, who is your first point of contact for any questions or concerns. This is a great chance to put a face to the name and discuss how your child is settling in.

You are invited to a 5 minute virtual appointment with your child's tutor on Wednesday 2 October. During this brief meeting, you can talk about how your child is settling in

Please note that appointments are strictly limited to five minutes; if you would like to discuss matters in more detail, we encourage you to arrange a separate appointment with the tutor at a time that suits you.

Please book your appointment via the Parents Evening Booking System.

To do this, please visit <https://epcs.parentseveningsystem.co.uk> to book your appointment or click on the Parents Evening link on the school website.

You will need to log in using the following information:

(this information is in the same format as on your child's SIMs record or registration form)

- Parent's Title,
- Parent's First Name,
- Parent's Surname,
- Parent's Email address
- Student's First Name,
- Student's Surname,
- Student's Date of Birth (dd/mm/yyyy)

You will have until the end of Tuesday 1 October to book your appointment. If you have not booked an appointment by then, you will be allocated an appointment. Appointments will run from 3.30pm – 5.30pm. Due to time constraints, tutors will limit the appointment to 5 minutes.

The Parents Evening system will be used to open the video calls, and you will need a device with a microphone and speaker, for example a smartphone or laptop/computer with a webcam to participate. Further instructions will be provided to you before the event. A quick guide of how to use the system will be sent out to you nearer the time.

We look forward to meeting you and updating you on your child's progress. The children always really appreciate you supporting them with these meetings so please make every effort to attend.

Yours faithfully

Miss L Preston
Assistant Headteacher



Ringmead, Bracknell, Berkshire, RG12 8FS

Tel: 01344 304567

info@kgaeasthampstead.uk

Headteacher: Mrs Liz Cook MA, BA(Hons) FCCT